

CHAPTER 1

GENERAL, ADMIN

This delegation no longer valid as of at least 7/6/04, HQDd. F2 addresses Acq. Mgmt. delegates no auth. to

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REGION V MANUAL

DELEGATIONS

1-2. Appointment of Designated Agency Procurement Executive

1. AUTHORITY. Pursuant to EPA Delegation 1-2 from Headquarters:

a. To enter into, make determinations and decisions, and take other actions consistent with appropriate policies, regulations and procedures with respect to purchases, contracts, leases, sales agreements, and other transactions, except those required by law or regulation to be made by other authority;

b. To enter into contracts for paid advertisements in newspapers and trade journals in accordance with 5 U.S.C. 302; 41 U.S.C. 251 et seq.; 44 U.S.C. 3701, 3702, 3703; and Title 7, Chapter 5, Section 25.2 of the General Accounting Office Policy and Procedures Manual for Guidance of Federal Agencies.

2. TO WHOM DELEGATED. Assistant Regional Administrator for Planning and Management. In the absence of the Planning and Management Division Director, this authority is exercised by the Chief, Management Services Branch.

3. LIMITATIONS.

a. This delegation is subject to the limitations of EPA Delegation 1-2 from Headquarters.

b. This delegation does not include the authority to execute Interagency Agreements (cf. EPA Delegation 1-2 from Headquarters).

c. The designation or appointment of contracting and ordering officers shall be to selected individuals, based on their qualifications and functions, and may include further limitations.

4. REDELEGATION AUTHORITY. This authority may not be redelegated, except for calls made under Blanket Purchase Agreements (BPA's).

5. DEFINITION OF BPA. Simplified procedure for establishing "charge accounts" with qualified sources of supply to cover anticipated small purchases of items of the same general category. Such an agreement eliminates the need to issue individual purchase orders for small requirements by providing that purchases be made by calls placed under the BPA.

NOTE: Previous Region V Number - 1-4, 1-1-A(2), 9(82).

Delegation of Authority from the Regional Administrator